



*The INDATA Depot is a service of the Indiana Assistive Technology Act (INDATA) Project at Easter Seals Crossroads.*

## **INDATA Depot Frequently Asked Questions**

**What is the INDATA Depot?** The INDATA Depot is one of the services of the Indiana Assistive Technology Act (INDATA) Project at Easter Seals Crossroads in Indianapolis, Indiana. The INDATA Project is one of 56 federally-funded projects of its kind in the United States and its territories that focuses on helping people with disabilities learn about and utilize assistive technology. In addition to device demonstrations, device loans, and a wide variety of training opportunities, the INDATA Project provides this equipment re-utilization program, which is designed to make computers and assistive technology available to more people and reduce Indiana's medical waste related to this kind of equipment.

### **How does the Depot work?**

Many times, users of assistive technology no longer need a previously used device. We collect those used devices, clean them up, fix them up and give them away to people with disabilities who live in Indiana, need the technology, and can't afford it in **any other way**.

### **What kinds of technology do you handle?**

We re-utilize many kinds of assistive technology, medical equipment and computers. Examples include: wheelchairs, canes, crutches, walkers, feeding equipment, communication systems, magnifiers, adaptive toys, desktop computers and laptop computers.

### **How can I tell what items you currently have available?**

We are a state-wide program and our inventory is constantly changing. For those reasons we enter our entire inventory into an Internet-based database. With this database, you can investigate all of the items we have available before making a visit to our location to pick up your item or before delivery is arranged. Visit [www.EasterSealsTech.com](http://www.EasterSealsTech.com) and click on the "Equipment Exchange/Depot" link.

### **What does INDATA do with items that can't be used?**

Sometimes the items that are donated can't be re-utilized by our program. Those items are passed on to one of our partner organizations. Some of them take medical devices to third world nations; others recycle these items for valuable raw materials.

### **How much do the items cost?**

For qualified applicants, all items are free. However, cash donations support the program and are always appreciated.

### **How do I qualify to receive items from the Depot?**

Qualified applicants meet three criteria:

1. They are residents of Indiana.
2. They have a documented disability.
3. They are not eligible for other funding sources for the item received

### **How do I apply?**

Just contact us and we'll forward an application. Also, you can download one from our web site: [www.EasterSealsTech.com](http://www.EasterSealsTech.com) . Once your application is approved you will be notified with your next steps to receive equipment.

### **What documentation of disability is required?**

In order to qualify for our program you must have a documented disability. Examples of documentation may include: a physician's prescription, a letter of determination of disability benefits, or similar documentation. *(Please note: Applications are considered incomplete without documentation of disability.)*

### **How can I donate equipment?**

Give us a call and we can make arrangements for you to drop off the equipment at the Depot or at one of our partner locations around Indiana. In some circumstances, we can even arrange for pickup at your location.

### **Where are you located?**

The INDATA Depot is located within walking distance from Easter Seals Crossroads' main facility. To visit the Depot, come to the main reception area at Easter Seals Crossroads (4740 Kingsway Drive, Indianapolis, IN 46205).

### **When are you open?**

Hours are by appointment only. Please contact us in any of the manners below to schedule an appointment.

### **How can I contact you?**

You can call us at 888-466-1314, email us at [tech@eastersealscrossroads.org](mailto:tech@eastersealscrossroads.org), or, check our current inventory at [www.EasterSealsTech.com](http://www.EasterSealsTech.com)

### **How do I get started?**

If you live in Indiana, need equipment and meet the eligibility requirements (above): your next step is to complete the application (below) attach the required documentation of disability and send it via mail, email or fax to:

June White c/o INDATA Depot  
4740 Kingsway Drive  
Indianapolis, IN 46205  
[tech@eastersealscrossroads.org](mailto:tech@eastersealscrossroads.org)  
FAX: 317-466-2000

## **Computer-specific questions:**

### **What kind of computer can I get?**

We rely on donated computers to supply this program. Desktop and notebook computers are often available, but the kind of computer you receive may depend on our inventory at the time. The computer will include a Microsoft Windows operating system as well as Microsoft Office software and a free anti-virus program. Also, you may request free-ware or demonstration versions of some assistive technology programs. Please indicate your needs on the application.

### **How soon can I get a computer?**

Our computer reuse program relies on donations. The amount of time you wait for a computer varies and is directly related to the number of computers that are donated to our program. Once your application has been approved you will be added to our waiting list. You may call June White (888-466-1314) to check on your position on the list.

### **Where do I pick up my computer?**

Easter Seals Crossroads, the organization that operates the INDATA Project has partnerships with a number of organizations throughout Indiana. You will be able to pick up your computer at one of our regional partner sites in any of the following areas: *Indianapolis, Gary, South Bend, Fort Wayne, Richmond, Bloomington, Terre Haute, New Albany or Evansville.*

### **What is NOT included?**

- Warrantee or guarantee of any equipment
- Training beyond a basic overview
- Technical support
- Training in the use of computer software
- Printers, scanners, etc.

## **Medical equipment-specific questions:**

### **Can medical equipment be delivered to my home?**

No. At the current time to receive medical equipment the recipient must visit the INDATA Depot, in person, in Indianapolis. *Due to program restrictions, it is not possible to have someone pick up equipment on your behalf.* To schedule an appointment at our facility, please call 888-466-1314 or email [tech@eastersealscrossroads.org](mailto:tech@eastersealscrossroads.org).

### **What is this “match level” I hear about?**

Some equipment distributed requires a professional to help you select the most safe and appropriate equipment for your needs. Please understand that you may be required to bring a qualified professional with you during your visit to the Depot.

If you are not currently working with a therapist, we can put you in contact with a qualified Easter Seals Crossroads staff member for that service. (Insurance, Medicaid or other funding sources may apply.)

### **How soon can I get equipment?**

Because our program relies on people to donate equipment, the items in inventory are constantly changing. While there is no waiting list for particular items, you can always check our inventory online at: [www.EasterSealsTech.com](http://www.EasterSealsTech.com) (click on Depot).



**Easter Seals  
Crossroads**

***Assistive Technology Reutilization  
Application and Agreement (Master)***

The INDATA Project  
Easter Seals Crossroads  
4740 Kingsway Drive, Indianapolis, IN 46205  
317-466-2013 / 888-466-1314 / tech@eastersealscrossroads.org

<b>Participant Information</b>		<b>Parent/Guardian Information</b> <i>(when requesting equipment on behalf of a minor)</i>	
Name:		Name:	
Address:		Address:	
City:		City:	
St:	ZIP:	St:	ZIP:
Phone: (    )    -		Phone: (    )    -	
Alt. phone:		Alt. phone:	
Email:		Email:	
Age:			
<b>General disability type:</b> <input type="checkbox"/> Vision <input type="checkbox"/> Hearing <input type="checkbox"/> Speech <input type="checkbox"/> Learning, Cognitive, Developmental <input type="checkbox"/> Mobility <input type="checkbox"/> Other _____		<b>Intended use of AT:</b> <input type="checkbox"/> Daily Living <input type="checkbox"/> Environmental Adaptation <input type="checkbox"/> Vehicle modification/transportation <input type="checkbox"/> Computers and related <input type="checkbox"/> Recreation, sports, leisure <input type="checkbox"/> Other _____	
<b>Required Documentation</b> <b><i>(Applications will not be processed without documentation of disability.)</i></b>  <input type="checkbox"/> <b>Documentation of disability is attached</b> (Letter from physician, nurse, case worker or other certifying official) <i>In order to receive equipment individuals must:</i> 1. Reside in Indiana 2. Have a documented disability 3. Have no other readily-available funding source			

<p><b>Item(s) requested:</b> <i>(Please understand that your requests will be considered based upon equipment availability. All items are not available at all times. If an equipment substitution is necessary you will be contacted.)</i></p>	
<p><b>Computers:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Desktop computer system</li> <li><input type="checkbox"/> Notebook computer system</li> <li><input type="checkbox"/> Microsoft Office software</li> <li><input type="checkbox"/> Open Office software</li> <li><input type="checkbox"/> Other equipment:</li> </ul> <hr/>	<p><b>Medical Equipment:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Wheelchair</li> <li><input type="checkbox"/> Cane/crutch/walker</li> <li><input type="checkbox"/> Communication Device</li> <li><input type="checkbox"/> Vision device</li> <li><input type="checkbox"/> Activity of Daily Living Device</li> <li><input type="checkbox"/> Other equipment:</li> </ul> <hr/>
How will you use this equipment?	
Where will you use this equipment?	
How will you obtain training in the use of this equipment?	
What funding source(s) (if any) have you approached for this type of equipment?	
<p>Some devices require professional assistance with selection, fitting and/or adjustments. Have you identified (or will you identify) a professional to assist with this?</p> <p>If so, who is that professional?</p> <p>If not, we will gladly assist you in identifying an appropriate professional to perform this service.</p>	<p style="text-align: center;">Yes / No</p> <hr/>

**Agreement:**

I enter into this agreement with Easter Seals Crossroads with the understanding that I am receiving used equipment at reduced or no charge.

Easter Seals Crossroads makes no guarantee or warrantee regarding the usability of this equipment. I release Easter Seals Crossroads from any liability resulting from the use of this equipment. I am responsible for any required training, support or other service needed related to the use of this equipment. When I no longer need this equipment, I will return it to Easter Seals Crossroads.

I further hereby verify that all the information in this document is complete and accurate to my knowledge. I further understand that, should I be approved for participation in this program, I will be required to sign a release of liability for each item I may receive from this program.

Recipient's signature: \_\_\_\_\_ Date: \_\_\_\_\_

INDATA Project Director: \_\_\_\_\_ Date: \_\_\_\_\_  
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